Best Practice-1
1. Title of the Practice
Learn, Earn & Do Good
2. Goal
All round development of students so that they can contribute to the strengthening of the nation.
3. Context
Our college was established in 1889 with a view of instilling nationalist ideas among the students through quality higher education. With the passage of time lot of changes have occurred in our society and we can survive only when we keep ourselves up-to-date with the pace of the globe. New courses have been introduced without minimizing or ignoring the importance of the traditional courses. These days our college is an amalgam of tradition and modernity and is continuously upgrading the academic standards of our society by providing knowledge both in the traditional courses as well as modern subjects to cater to the needs of the society.
4. The Practice
Under the leadership of the Principal, the faculty members, students, alumni, denizens of the society worked together to upgrade and modernize the college in order to improve academic excellence and employability of the students. As this college was established in 1889, being one of the oldest colleges of India, it has seen various vicissitudes in the flow of education. This college has succeeded in making the following items related to infrastructure:
a. Beautifully structured building
b. Classes are equipped with interactive smart board and projectors
c. Audio – Visual seminar hall with interactive board
d. Free high speed Wi – Fi broadband activity
e. Well-equipped science laboratories
f. INFLIBNET Facility
g. Students who are economically and socially deprived are provided scholarships
h. We have computers for students
i. All departments have laptop and desktop computers, printers, scanners, copiers and intercom facility.
j. We have air – conditioned Digital Language Lab with 20 computers, UGC Network Resource Centre with 17 computers, centralized computing facility with 20 computers and labs for science subjects with sufficient modern equipments.
k. The college has NSS & NCC on the campus
l. Our general library is regularly updated and now has around 78,000 books and a number of journals.
m. The college has a fully furnished Health and Fitness Centre and spacious play ground and equipments for weightlifting, power lifting, and body building.
n. Our administrative section is completely automated with networking and intranet
o. We have purified drinking water facility in every nook and corner.
p. We have fully furnished hostels and open air auditorium.
q. We have received funding for the construction of new buildings and conference halls for different courses.
r. We have formed cells like Career Guidance and Placement Cell, Scholarship cell, Equal Opportunity cell, Centre for Distance Education, Student welfare Cell besides sports club, cultural and fine arts club and staff club.
s. We have a professional still camera and a movie camera which are used for documentation.

The college is keen in providing all these services to the students for developing employability and academic excellence. Faculty members monitor the proper use of all services, and most of the maintenance of the services is done by a team consisting of the teachers and the students. These

infrastructural facilities are crucial to the exposure received by our students, and the college offers these services to the distance education students as and when required. We have also proposed for funding to acquire additional infrastructure to compete with international campuses.

5. Evidence of Success

Infrastructural upgradation has ensured academic excellence and employability of our students in the recent years. The following are a few of the instances:

(i) Late Lal Narayan Sharma 1st Attorney General of India was a student of this college.

(ii) Our former students have led Bihar and Indian politics for a long time. They are Lalu Prasad Yadav, Sushil Kumar Modi and many others.

(iii) Our students have been representing the university teams in various sports/fine Arts/ Elocution Competitions for the last many years. They have proved themselves in weightlifting, power lifting and body building at the state level. Our college occupies top position in sports in terms of the number of our students and their achievements.

6. Problems Encountered and Resources Required

The college faces a few problems in the effective utilization of our infrastructural resources as detailed below:

(i) We are not provided with sufficient funds for infrastructural mobilization as per the proposals submitted, and it slows down the pace of our development.

(ii) We occasionally face scarcity of permanent faculty members.

(iii) Our major deficiency is that we do not have qualified technical assistants and mechanics for the operation and maintenance of the available resources. Our requests for the sanction of posts are yet to be considered by the government.

7. Notes

Any institution planning to upgrade its infrastructural resources should take in to consideration the locale of the institution, the nature of representation of the communities the students hail from, and the academic requirements of the institution. There should be efforts to bring parity in terms of standards of international institutions. The facilities should be accessible to the students so that their academic excellence and employability are enhanced.

8. Contact Details

Name of the Principal : Dr. Rajkishore Prasad

Name of the Institution : Bihar National College City : Patna

Pin Code : 800 004 Accredited Status : B++ granted in the year 2005

Best Practice- 2

1. Title of the Practice

Preservation of Human Values with Modern Learning

2. Goal

The college aims to produce such students who after acquiring knowledge and skill are to enter public life with efficiency, sincerity, morality and honesty. To earn money is not bad but to earn money setting aside all norms of morality and honesty is very bad. And this lesson we do not impart only in theory but in practice. First of all we stand the test and keep the ideal so that there may not be a crisis of faith. In this blind race of materialism, commercialism, consumerism, and professionalism we give practical education to give, control and sympathise because without these qualities even an educated man will become worse than wild beasts. The demand of the hour is that we should think of the making of nation first and with this motto only, our college was established वयं राष्ट्रे जागृयाम (we keep ourselves awake for the nation). And in achieving our goal we put thrust on those human values although we provide them latest courses of study.

3. The Context

Since our college was established in 1889 in order to provide education to those students who were filled with nationalist ideas and were not allowed to study in government colleges, the service to the nation is our main purpose. We want to rebuild our nation with the people with high moral ideas and culture as well as with scientific and progressive thoughts.

Principal
B.N. College, Patna

4. The Practice

We are not profit makers rather we want to use our knowledge, skill, efficiency in the rebuilding of the nation. For this, latest techniques such as e-learning and e-administration are essential. For students we have provided Wi-Fi facility, Language Lab with twenty computers, e-Library so that they can have access to the best universities and institutes of the world. Our students have always been the leaders in every field and we want to maintain that pace so we have also paid attention to e-administration. e-administration is being implemented in gradual manner. Management & Information System (MIS) Software was specially designed to cover the various administrative and financial tasks of the college as per the need of the day. Admission, pay roll, fee collection and accounting reports generation were implemented in the first stage. Staff working in these sections were motivated and trained with some incentives. Now, these sections are fully computerized and managed by a small number of clerical staff. In the second stage, Central Library has been linked to the Server with special designed software which controls accession of books, cataloguing, issue & return of book and finally generates no dues report to each and every student. As per scheme, the process of bar-coding of all the books is to be undertaken very soon. Our college has also implemented networking of all the departments and sections through Wi-Fi. Next stage is to implement inter- connectivity among all the departments, office and library for fast communication and transfer of information. However, it needs re-orientation of staff, students and faculty members with short-term training to handle software.

5. Evidence of Success

Implementation of e-administration has eased the work of selection of candidates for admission. We conduct written test for the admission to B,A./ B.Sc./ Vocational Courses. The data is put on computers and it becomes easier to publish the list within no time. Results are also uploaded on Internet. In this way the admission process is transparent. Fee collection and timely deposit of cash have been ensured. Daily accounts register and other reports are automatically generated. Salary report is generated without error in time. Repetitive generation of various types of report demanded by the University, State Government, Central Government and other agencies are prepared with ease. This has helped the college administration. Despite shortage of clerical staff in comparison to huge structure and diversity of jobs, administration and governance has become effective through e-administration. It is to be mentioned that the success story of e-administration in B.N. College has prompted other institutions also to go for computerization.

6. Problems Encountered and Resources Required

The first and foremost problem was the re-orientation of the mindset of staff who were accustomed to old practice. Second challenge was to make them ready for training to handle the MIS Software. One strategical problem was to check error during transaction in different activities of staff. The college implemented e-administration in stages. In the first stage, important transactions are preserved manually also. To overcome any error during handling of the new software, a professional from the software company has also been hired to assist and train our staff. As a matter of fact, any software specially designed needs regular improvements to meet the requirements of end users. As such, one major task is to minutely study and monitor the functioning and report generation process of the software. This task has been effectively handled by Accountant, who is well conversant with statutory needs and software functioning. However, the software company is contacted as and when required to customize programming as per our needs.

7. Notes (Optional)

As it always happens with the introduction of new ideas and new technologies that people who are accustomed to working in the traditional way, do not accept them easily and also do not want to learn new things but when they are made to understand the importance of those technologies, they adopt them quite willingly. This happened with our staff and now they are efficiently performing their job.

8. Contact Details

Name of the Principal : Dr. Rajkishore Prasad